**CA Avinash Agarwal**

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*Looking to achieve a high growth trajectory by being a part of fast moving corporate house, to enhance my managerial & organizing skills with continuous learning & assimilating new ideas.*

**SYNOPSIS**

* Internal Audit professional with over 3 years of experience including articleship.
* Rich experience in internal audit, risk consulting entailing execution of internal audits, process reviews, assessment of design and operating effectiveness of Internal Financial Controls (IFCs).
* Gained exposure in preparation of Process Narratives, Control Testing and Walkthroughs (Self-Assessment), Testing of System Generated reports.

**WORK EXPERIENCE**

**Company Name:** Mazars Advisory Pvt Ltd (April’16-present)

**Position-** As Consultant (Governance, Risk and Internal Controls)

* **Internal Audits:-**Examining & evaluating management procedures, financial system, and internal controls to ensure that records are accurate and controls are adequate to safeguard against fraud/misrepresentations.
* **Review of business process** for various industries. Important area covered: Procure to Pay, Order to cash, Fixed Assets Management, Material Accounting, Treasury, Finance & accounts and Statutory compliances.
* Executed **IFC & ICOFR assignments** for various business process.
* Testing of design of **controls and their operating effectiveness.**
* Developing **standard operating procedures (SOPs), Risk & Control Matrix (RCMs).**
* Performed Control self-assessment review.
* Preparation of draft internal audit reports & audit committee presentations.

**Firm Name:** SC Kwatra & Co. (April’12-April’15)

**Position-** As Article Trainee

* Internal audits of manufacturing industry for various business process namely Procure to Pay, Order to cash & Material accounting.
* Fixed assets Management including its physical verification & classification and adherence to company’s policy.
* Independently undertaken physical verification of inventories at Pan India location.
* Preparation of complete set of financial statements as per applicable financial reporting framework and having the same audited by the statutory auditors up to the stage of finalization.
* Preparation of Income Tax returns of various assesses.
* Preparing TDS quarterly returns.
* Preparation of audit schedules (Statutory & Tax Audit).
* Tax planning & advisory for individuals/Sole proprietorship/Partnership firms/Companies/Trust etc.
* Review of intercompany agreements to ensure compliance under Double Taxation Avoidance Agreement.
* Preparation of Sales tax & service tax returns.
* Review of general ledgers & reconciliation.
* Analysis of taxability of income earned by foreign inter-companies in India, whether to be classified as business profits earned by Permanent Establishment or to be classified as Fees for Technical Services under DTAA.

**EDUCATIONAL QUALIFICATION**

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| --- | --- | --- |
| **Qualification** | **University / Board** | **Year** |
| CA Final | ICAI | Nov 2015 |
| CA-IPCC | ICAI | Nov 2011 |
| CA-CPT | ICAI | Dec 2010 |
| XII | HSEB Board | 2010 |
| X | HSEB Board | 2008 |

**COMPUTER PROFICIENCY**

* **Technically proficient** in Microsoft Windows, Excel, Word, and Power Point.
* Working knowledge on **Tally, Busy, SAP, Microsoft Navision & Oracle R12 etc.**
* Completed 100 Hours Information Technology Training conducted by ICAI.

**CORE STRENGTHS**

* Optimist, honest, self-motivated.
* Having a keen interest in performing work with perfection and passion.
* Effective Human Management skills and Leadership qualities.
* Complete and sincere dedication towards responsibilities entrusted.

**PERSONAL DETAILS**

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| --- | --- |
| Date of Birth | : 11 March 1992 |
| Father’s Name | : Mohan Lal Agrawal |
| Gender | : Male |
| Languages Known | : English & Hindi |
| Marital Status | : Single |
| Hobbies | : Spending time with family, watching and playing cricket, etc. |

**DECLARATION**

* I hereby confirm that the information provided by me is true to the best of my knowledge and belief and that nothing has been mis-interpreted or concealed.

**Place: New Delhi**